



**ALIA**  
ASIAN LUBRICANTS INDUSTRY ASSOCIATION



**F+L**  
ASIA

## EXHIBITION BOOTH BOOKING FORM

### Event Details

2025 Asian Lubricant Exhibition  
Venue: Hall 403, Suntec Singapore  
Location: Singapore  
Dates: September 9-11, 2025

### Company Details

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Preferred Booth Numbers: 1) \_\_\_\_\_ 2) \_\_\_\_\_

My company is currently not an ALIA member. Please send me a membership application form so I can avail of the ALIA member rate.

### Optional

Standard Shell Scheme (9 sqm): US\$150

Standard Shell Scheme (18 sqm): US\$300

I need a custom-designed/built booth. Please ask your official booth contractor to contact me.

I need the services of a freight forwarding company. Please send me the contact details.

My company is interested in making a presentation.

### Benefits

- 1 Complimentary Dinner Ticket to the ALIA Anniversary Dinner on September 9 for each 9 sqm booth. Additional tickets are available for US\$150 per person for ALIA members and US\$250 per person for non-ALIA members.
- Complimentary banner ads in F+L Daily, F+L Magazine and F+L Lube Map depending on booth size.

This form must be signed by an authorized person. Please return the completed form to [secretariat@asianlubricants.org](mailto:secretariat@asianlubricants.org).

### **Asian Lubricants Industry Association**

The Gateway West, Level 35, 150 Beach Road, Singapore 189720  
Phone: +65 6727 4690

## General Terms & Conditions

1. This Agreement is subject to availability until the Exhibitor's acceptance and final confirmation by ALIA.
2. An Invoice will be issued upon acceptance of the proposal by the Exhibitor and final order confirmation by ALIA. The invoice amount will be due 30 days after receipt via email, and full payment must be received before any order can be fulfilled.
3. Payment must be received by March 31, 2025 to avail of the early bird discount.
4. ALIA membership must be valid until September 30, 2025 to avail of the ALIA member rate.
5. Any invoice that remains unpaid after 30 days will result in the automatic termination of the agreement, unless otherwise agreed in writing by both parties.
6. Payments must be made by wire transfer to the "Asian Lubricants Industry Association Limited," with bank details to be provided on the invoice.
7. The signatory representing the Exhibitor confirms that they are the authorized representative of the company and have the authority to bind the company to the terms of this Agreement.
8. Upon acceptance and confirmation, the Exhibitor remains liable for payment of the invoice, even if the company's representative or authorized signatory is no longer employed by the Exhibitor.
9. The Exhibitor will bear all wire transfer charges and any other applicable fees. Payments made by credit card will incur a 5% processing fee, which will be added to the invoice.
10. The Exhibitor will also bear any withholding taxes, customs duties, courier fees, or other jurisdictional charges related to the event.
11. Interest of 1.5% per month will apply to all overdue accounts.
12. The Exhibitor must provide all artworks, etc., including logos, promptly to meet agreed deadlines. ALIA is not responsible for any errors or omissions in materials submitted by the Exhibitor or changes made after the closing dates.
13. The Exhibitor is responsible for the cost and delivery of all materials to the exhibition venue on the agreed date. ALIA is not liable for any delays or issues with delivery caused by the Exhibitor or the Exhibitor's courier or the freight forwarder.
14. Any amendments to submitted materials must be requested in writing. Changes may incur additional production charges, and ALIA is not liable for any errors arising from requested amendments.
15. The Exhibitor agrees to hold ALIA harmless from any loss, liability, or expense arising from the content of any materials provided, including copyrighted images, trademarks, or other proprietary content.
16. Cancellations are permitted within 30 days of signing the Agreement. Cancellations made after this period will require payment of the full invoice amount.
17. All sales are net of agency commissions and taxes.
18. Arbitration: Any dispute related to this Agreement shall be resolved by arbitration in Singapore.

### For Exhibitor

Date: \_\_\_\_\_

*Authorized Signatory and Company Stamp*

Signature: \_\_\_\_\_ Name: \_\_\_\_\_

Job Title: \_\_\_\_\_ Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

### Proposer's Name on Behalf of ALIA/F&L Asia

Date: \_\_\_\_\_

Signature and Company Stamp: \_\_\_\_\_

Authorized Signatory's Full Name: \_\_\_\_\_